

**PROJECT BUDGET WORKSHEET**  
**Oshkosh Area Community Foundation**

Organization name: \_\_\_\_\_  
 Prepared by: \_\_\_\_\_

If your organization is selected to receive a grant, it will be held accountable to this budget. For multi-year grant requests, please complete a budget worksheet for each year of funding requested.

PROJECT EXPENSES	Applicant Organization	Community Foundation	Other Funding	Total
<i>Example</i>	\$ 20,000	\$ 3,000	\$ 5,000	\$ 28,000
Salaries/Benefits				
Professional Fees/Contracted Services (detail below)				
Equipment/Supplies/Materials (detail below)				
Marketing/Printing				
Travel				
Other:				
Other:				
Other:				
Other:				
<b>Total</b>				

PROJECT INCOME/ FUNDING SOURCES				
Funder/ Foundation	Approved?	If not approved, indicate decision date	\$ Requested	\$ Received
<i>Sample Funder</i>	Yes		\$ 2,000	\$ 2,000
<i>Sample Foundation</i>	No	5/2014	\$ 5,000	
<b>Total</b>				

**PROJECT BUDGET NARRATIVE**  
 Briefly explain project expenses and income details. Be specific about how grant dollars from the Oshkosh Area Community Foundation would be used.